



EXCELLENCE

COMMUNAUTÉ

RESPONSABILITÉ

# JEANNE SAUVÉ

## FRENCH IMMERSION PUBLIC SCHOOL

91 Bunting Road, St. Catharines ON L2P 3G8

905-684-9461

[jeannesauve.dsbns.org](http://jeannesauve.dsbns.org)

**PROPRIÉTÉ DE...**

Élève: \_\_\_\_\_ Année: \_\_\_\_\_

Enseignant(e): \_\_\_\_\_



# CODE OF CONDUCT Cont'd

## CLASSROOM EXPECTATIONS:

1. Attend school regularly and be on time for classes.
2. Arrive at all classes with all the materials needed to participate fully.
3. Participate in lessons to the best of your ability.
4. Ask for help when necessary.
5. Complete all assignments with care, on time and to the best of your ability.

## LUNCHROOM EXPECTATIONS:

All students are expected to remain on school property unless written permission or alternative arrangements have been received by the office. Students will only be permitted to go home for lunch during the second nutrition/fitness break and must be signed in and out at the office by a parent.

Students are reminded to...

1. ...use appropriate table manners.
2. ...talk quietly and remain seated.
3. ...clean up their area before leaving, and deposit garbage and recyclables in appropriate containers.
4. ...listen to and be respectful of all lunchroom supervisors.

## ELECTRONIC EQUIPMENT:

Students in grades 6 to 8 are permitted to bring their cell phones and electronic devices to school. However, cell phones and electronic devices are **only to be used for instructional purposes** as directed by the teacher. At all other times, students are to have their devices switched off and stored in their lockers.

Students in grades 1 – 5 may be asked/permitted on occasion to bring their electronic devices to school for a specific lesson or event. In either of these cases, the teacher will send home a specific permission form.

## PROHIBITED ITEMS:

Students should not bring valuable personal property to school. Loss and theft are facts of life and often these lost or stolen articles are never returned to their rightful owner. Similarly, other items may cause unwanted distraction and/or health and safety concerns, and are consequently prohibited from school property.

### Do not bring these items to school:

- |                                      |                               |
|--------------------------------------|-------------------------------|
| x hard, golf, and India rubber balls | x scooters, roller blades     |
| x unauthorized pills, medicine       | x aerosol sprays and perfumes |
| x chewing/bubble gum                 | x laser pointers              |

### The following items are cause for suspension:

- |                             |                     |
|-----------------------------|---------------------|
| x tobacco products          | x alcohol, drugs    |
| x knives, sling shots, etc. | x matches, lighters |

## **DISCIPLINE:**

The goal of discipline is to set reasonable limits which protect children from harm and teach them what is safe and what is not. At Jeanne Sauvé, we ask that our students assist us in helping to create a safe, supportive and respectful environment for all. Some ways through which we help to accomplish this are...

### ***Discussion***

A teacher or the Principal/Vice Principal talks with the student to reach an agreement regarding the student's behaviour. If circumstances warrant, a plan may be developed for changing student behaviour or attitudes. Parents may be contacted.

### ***Removal of Privileges***

At times, it is necessary to remove students from the school yard during breaks. During this time, students may complete an incident report, school work or participate in community service. Depending on the severity of the incident, students may lose the privilege of participating in special activities.

### ***Parental Involvement***

The parent/guardian will be contacted to discuss specific student behaviours and steps that can be undertaken to change behaviour. The nature of the contact may vary from a telephone conversation to a note sent home to a formal conference held at the school.

## **SCHOOL POLICIES:**

### **Attendance:**

Punctual and regular attendance is essential if a student is to be successful. If a child is to be absent, **it is essential that the parent call the school before 9:15 a.m.** or before 1:15 p.m. for afternoon absences in order to leave a message regarding the reason for the absence. An answering machine is available after hours. If you are not able to contact us by phone, please send a note explaining the reason for the absence when your child returns to school. The office will only contact parents of absent children who did **NOT** contact the school.

### **Lates:**

Students who are late **MUST** report to the office. Ministry regulations require that any child not in school at opening hours be marked absent or late. We ask parent/guardian support in ensuring students get to school on time. Students may be required to make up the missed time.

### **Dismissal:**

The majority of our students will take the school bus home each day. There will be assigned exits for these students according to the bus they ride.

For students who are being picked up by a parent, we ask that they leave the building through the main doors where the person on bus duty at that location can ensure the students cross the bus driveway safely to the parent pick up location in the parking lot.

### **Fitness Breaks and Outside Play:**

All students are expected to play outside during fitness breaks. If a student is well enough to attend school, they are well enough to play outside. Please ensure students are dressed appropriately for the weather.

### **Bus Expectations:**

It is the responsibility of the student:

- ...to avoid any behaviour which may disturb the driver or interfere with the safe operation of the vehicle including exercising care, caution, good manners and consideration for others.
- ...to obey promptly the instructions of the driver, school patroller and Principals.
- ...to refrain from throwing articles inside the vehicle or out the window, and keep all parts of the body inside the vehicle at all times.
- ...to refrain from smoking, eating, using alcoholic beverages and/or illegal substances while in a school vehicle.
- ...to remain seated at all times.
- ...to be aware of the fact that misbehaviour on school vehicles may result in suspension or loss of transportation privileges.

### **Visitors:**

We welcome visitors to our school, but for the protection of our students, ALL visitors must use the front door, sign in at the office and wear a visitor badge while in the building.

If you are delivering lunches or other items, you are asked to leave them at the office. The item will be delivered when the least amount of disruption to instruction will occur.

### **Use of Telephone:**

The telephone is available for student use in the **case of emergency, or to call home to say that the student is to be detained after school ONLY**. Permission of a teacher or the secretary is necessary to use the phone. Students are to use the school office phone for ALL communication with parents.

### **Texts and Supplies:**

A complete list of required supplies is posted on the website in June and is available from the office. Textbooks are supplied by the school, but are the responsibility of the student to whom they are assigned. If a textbook is lost or damaged, the student is expected to pay a replacement cost.

### **Locks and Lockers:**

All students assigned a locker must use a DUDLEY lock. These can be purchased at the office for \$5.00. Students are reminded to keep lockers clean and orderly. No decorations are allowed on the outside of the locker. All locker assignments, combinations and changes are handled by the office.

### **School Dress:**

At Jeanne Sauvé, we feel that proper student dress is important. We encourage students to dress in a manner which reflects respect for themselves and for others and which is conducive to an academic atmosphere.

- ▶ For safety reasons, shoes must be worn at all times. All students are to keep a pair of indoor shoes at school.
- ▶ Gym uniform (Grade 3 and up) and proper running shoes are required for Physical Education classes.
- ▶ Hats are not to be worn in the building.
- ▶ Short shorts, skirts or skorts, halter tops, tops with spaghetti straps, muscle shirts which expose a large portion of the torso, shirts exposing a student's mid-section and shirts with questionable messages are not appropriate for school. Lace/transparent tops must be worn with a tank top. Staff reserves the right to request a student change their attire if the clothing is deemed to be inappropriate for school.
- ▶ All tops must have sleeves or straps that have a three-finger thickness.
- ▶ Facial piercings are not permitted for safety reasons.

\*\*\*Parents/Guardians are also reminded to mark all clothing and personal items clearly with your child's name.

### **Physical Education:**

We expect students will have an extra pair of indoor shoes with non-marking soles for the gym. The purpose of this request is to improve the performance of your child and to keep the hardwood floors in excellent condition. Each child is expected to dress appropriately for physical education classes. Students will need sweatpants or shorts, a T-shirt (gym uniform for students in grades 3 and up), socks and running shoes. Sweatbands may be worn in gym class only.

### **Student Accident Insurance:**

All students, especially students participating in extracurricular activities, are encouraged to have student accident insurance. The package is sent home in September. **We recommend the dental coverage as many plans do not cover chipped or broken teeth.** Experience has shown that this coverage is worth having!

### **Parent - Teacher Interviews:**

In October/November, teachers will organize a time to meet with parents to discuss their child's progress. However, an interview can be arranged at any time at the request of either the parent or the teacher. We encourage close cooperation between home and school.

## **School Trips and Special Events:**

When planning programs, staff may include a trip as part of student learning. These are considered educational and support the curriculum expectations. Other opportunities, like special presentations by musicians, artists, and drama groups may arise throughout the year. While we conduct fund raising events and try to make arrangements that are not cost prohibitive, most events carry some cost to the student. Thank you for supporting these activities. Should participation be affected by financial concerns, we ask you to contact the homeroom teacher to make arrangements which will still allow your child to participate in each event.

## **STUDENT SUPPORT SERVICES:**

▶ Youth Connection Nurse - Our school nurse visits the school periodically. She is responsible for various health programs. She is available to parents to respond to any health concerns.

▶ Youth Worker - Our Youth Worker is available to students and parents as a confidential resource for any personal or social concerns.

▶ Learning Resource Teacher (LRT) - Our Learning Resource Teachers serve students daily. The LRTs provide support to students both in the regular classroom and through withdrawal from the classroom. Parents are advised when students enter into regular support with the LRT.

▶ School Advisory Council (SAC): The Jeanne Sauvé School Advisory Council "provides a forum through which parents and other members of the school community can contribute to improving student achievement and performance." - Ontario Ministry of Education

▶ New members are always welcome to join! Meetings are scheduled throughout the year and are advertised in the monthly newsletter.

## **PROUD TO BE A ROYAL!**

There's never a dull moment here in the Royals' Palace! If you are looking to show your Royal spirit, you've come to the right place! Throughout the year, there are many opportunities for students to get involved in leadership; on sports teams, in drama productions, in intramurals and in clubs. Listen for announcements and get involved!

School spiritwear will be available for purchase at the beginning of each school year.

Parents are always welcome at our assemblies! For dates and times, check the newsletters and calendars on our website: [jeannesauve.dsbm.org](http://jeannesauve.dsbm.org).



