



# School Council Meeting Minutes

JSV Learning Commons  
Tuesday April 25<sup>th</sup>, 2023

In attendance: Kristy Duncan, Kate Wiley, Sarah Richert, Jill Pattison, Jessica Lindsay, Liana Maddalena, Christine Haddon, Karen Harte, Sandra Feltis, Nicole Mooney, Manilay Phengphachanh

Childcare: Lena Funk & Joe Wiley

Regrets: Stephanie Small-Kelly will no longer be attended due to moving out of province.

Meeting called to order at 6:35 pm  
Welcome & Land Acknowledgement

## Agenda Adoption & Minutes Approval

- Motion to adopt agenda
  - Nicole, Manilay, All in favour
- Motion to approve February 2023 minutes
  - Karen, Manilay, all in favour

## Declaration of Conflicts of Interest

- None

## Follow up from previous meeting

- Update on SAC meetings hybrid meeting (virtual & in person)
  - This has not yet occurred, device OWL has been given to the school to use, but it was locked in a safe and could not test tonight.
  - Jessica will test it over the next month and it will be ready for the final May meeting.
- Update on courtyard benches
  - Last meeting we asked Mme M. to get feedback from teachers to see if the benches would be used because the price has now gone up since we originally ordered them.
  - Concerns have been raised because we said we were raising funds for this but then it was never purchased (\$7691).
  - Mme M. stated that the teachers' feedback was a mixture of wanting moveable and permanent seating, concern about over uneven ground, and that the pond is not being maintained since Mme Barker left. Mme suggested filling in the pond. Mme Lindsay said getting rid of the stones to even ground, but it would be expensive. M. Donato stated that there

are 2 resin benches in the stock room that could be used.

**Motion – School Council will look create a short term and long-term project plan regarding courtyard. The long term will be to look to even the ground for better use. Short term we will look to buy moveable seating including picnic tables of different sizes and ground seating. Pond and possibility of sand area TBD upon further conversations with teacher and/or parent volunteers.**

First: Kristy

Second: Nicole

In Favour: All in favour

Opposed: None

**Actions Item:** Mme P. will look to purchase tables and possible sand box. Can spend up to \$7691.

**Action Item:** Mme M. will get current resin benches into the courtyard.

- Update on playground mulch
  - Mulch was measured, and ordered, paid \$2977.55 to be taken from the Playground maintenance reimbursement funds. No timeline for installation has been given. Playground can be used in meantime.
- Rental of city field for recess
  - Grass is being reseeded and will be closed during this process (last 2 months of school) and the only tarmac would be available. Looking to rent city property to use during these months, but if not available may have to hold off on grass.
  - **Action Item:** Follow up with updates to come in May.
- Volunteer librarians
  - Up and running. Ongoing sign-up sheet for those interested.
- Pita Pit update
  - Occurred Tuesday April 14<sup>th</sup>.
  - \$1470.75 total – profit \$183.25 (215 pitas ordered between students and teachers).
  - Manilay reported that delivery was easy once teacher codes were matched to names.
  - Do one more time in May 2023.
    - **Action Item:** Manilay to organize Wednesday May 24<sup>th</sup> possibly second break. Sandra to assist if needed.
  - Look to implement on a regular schedule in September (likely every other week).
- Grade 1 Open House date
  - May 10<sup>th</sup> at 11:35am-4:30pm.
  - There will be an afternoon/evening slot as well without the bus ride.

- Parents to do a survey while kids do the fine motor activities and bus ride. Runs at same time as book fair and parents will be invited to that as well.

**Motion – School council to use up to \$200 for snacks and drinks to support this event (after using leftovers from Dance-A-Thon).**

First - Nicole

Second – Kristy

In Favour – all

Opposed – none

**Action Items** – Sarah looking for volunteers to help grade one teachers

- Science/Math equipment purchase
  - Purchased and delivered.
  - Lego Prime and MicroBits - \$1218.03 to come out of account – still a bit over \$600 could be spent from that fundraiser.
  - Math manipulators will be organized in May and more may be needed to purchase (example: calculators).

New Business

- Relationship building between SAC and JSV staff members
  - There is a feeling that the relationship between school council and staff members is strained. When council is getting request from staff a day before the event, and in previous years we are asked for things and then told nevermind at the last minute. Feel that communication is suffering and that there is some disrespect that occurs.
  - School council will ensure that teachers are given the information at least 3 weeks in advance (preferably to line up with a staff meeting night), and changes need to be requested at least 2 weeks before the event. Afterwards no changes can be requested.
- Cashboxes for SAC events
  - To purchase one for the council.
    - **Action Item** - Nicole to follow up if more are needed.
- Equitable funding for Field Trips
  - School will ensure that teachers are letting students know that trips can be paid for by school when needed in case the parents are unable to be the ones to ask for assistance.
  - Currently school cash online requires the payment and the permission together, but school will look into adding a button to separate them and ask for financial assistance.
- Nutrition Program Donations
  - Provincial problem. Donations brought in \$800 and we are spending

\$2000/week. We needed to raise \$6000 and looking to get money back through equipment etc.

**Motion to approve \$2000 of School Council funds to be given to the nutrition program.**

First: Kristy  
Second: Manilay  
All in Favour: all  
Opposed: None

- June Community picnic
  - School council proposed that they would like to initiate a family BBQ. Mme Maddalena will get teachers input.
  - Action Item: To be revisited in May.

Sub-Committees

- **Dance-a-thon update (Manilay)**
  - The online donations that came in are \$1010 less than the forms indicated. We will wait until the next financial report to cross reference these donations.
  - Sandra will look into photobooth packages with Betty Loo for future events.
- **Family Fun Night update (Kate)**
  - 91 families attended
  - Feedback included average score on 4.66 if families felt they interacted together, 4.13 for interacting with other families, and 100% to wanting to return again
  - Total cost was \$567.85 (\$235.25 to be paid from general account)
- **Mother's Day/Spring flowers update**
  - Delivery date May 11<sup>th</sup>
- **Grad committee**
  - Lead TBD – Grad ceremony June 23<sup>rd</sup>, 2022 @ 5pm Sir Winston Churchill Secondary School
  - Grade 8s were polled and decided that the grade 7s are going to decorate.

Chair's Report – Sarah & Nicole

- Financial Report (Nicole)
  - \$18,083.67
  - \$1218.03 to be withdrawn for math microbits and lego space (from farm fresh fundraiser)
- DSBN Policies for review



- Policy Advocacy and Participation in the Political Process, Community use of schools, Human Rights, Mobile phone purchase for School use, Safe and Accepting Schools: Bullying Prevention and Intervention

### Goodwill report – Manilay

- The school gave a thank you card to School Council for Dance-a-thon
- Mme Ritchie is leaving on maternity leave at the end of the year.
- Mme Furgo has already left on maternity leave.

### School Report – Mme Lindsay & Jill Pattison

- EQAO is taking place May 23 – June 14
- Overhead projectors for smartboards need to be replaced, however they will cost \$700 per unit to upgrade from the baseline model.
- School is looking into a new sound system for the gym/assemblies.

### Adjournment – Sarah

**Next Meeting:    May 23<sup>rd</sup>, 2023**

## **CODE OF ETHICS**

- A member shall consider the best interests of all students.
- A member shall be guided by the school's and the school board's mission statements.
- A member shall act within the limits of the roles and responsibilities of a school council, as identified by the school's operating guidelines, the school board, and the Ontario Ministry of Education.
- A member shall become familiar with the school's policies and operating practices and act in accordance with them.
- A member shall maintain the highest standards of integrity.
- A member shall recognize and respect the personal integrity of each member of the school community.
- A member shall treat all other members with respect and allow for diverse opinions to be shared without interruption.
- A member shall encourage a positive environment in which individual contributions are encouraged and valued.
- A member shall acknowledge democratic principles and accept the consensus of the council.
- A member shall respect the confidential nature of some school business and respect limitations this may place on the operation of the school council.
- A member shall not disclose confidential information.
- A member shall limit discussions at school council meetings to matters of concern to the school community as a whole.
- A member shall use established communication channels when questions or concerns arise.
- A member shall promote high standards of ethical practice within the school community.
- A member shall declare any conflict of interest.
- A member shall not accept any payment or benefit financially from involvement in school council.

### Jeanne Sauvé School Council Mission

It is the mission of Jeanne Sauvé School to develop a partnership with our school community that promotes successful learning for every student in a safe and nurturing environment.